

- Versatile Leader performing duties and functions cultivating stellar results; strategic planning creation and execution with laser focus on establishing success and facilitating client-focused objectives; Executive and Management (Partner) Reporting.
- Exceptional managerial attributes with superior detail-oriented organizational skills creating mentor-driven teaching and supervisory methodology encompassing full and specific scopes exceeding expectations consistently
- Exemplary communication skills developed through engagements and work projects inspiring teamwork and collaboration leading to process improvement and growth.
- Particularly adept at reorganizing and leading productivity towards a result-oriented completion / wrap-up, timely review of summaries, and effective handovers.

## **EDUCATION**

**CPA-CA**

July 2017

**Wilfrid Laurier University**

- Accounting Add-On December 2014
- Honours Bachelor of Business Administration (Co-op) August 2014

## **PROFESSIONAL EXPERIENCE**

**ERNST & YOUNG LLP**

May 2012 to Current

**Experienced Manager**

- Audit very large SOX and non-SOX clients in GAAP and IFRS. Walked First-Year SOX client through full steps including regulatory controls, building detailed processes, and redefining workflows
- Ensure appropriate application of new IFRS 15 & 16 standards for multiple clients
- Manage multiple clients simultaneously from beginning to end requiring high attention to detail and organizational skills, superb time management abilities with efficiency, significant time commitments, very tight deadlines, German headquarters reporting, contacts co-ordination (CFO, Directors, Controllers, Project Accountants in different time zones for multiple issues)
- Undertaken projects management in budgeting (creating and monitoring), creating staffing plans and time allocation, controls testing, risk management and mitigation, complex processes, and effective execution to client satisfaction
- Trained and Supervise 10 Junior to Senior Staff Accountants at clients' work-sites (including team members in the U.S.A.) and positive interaction well-received by team
- Assisted Executive Team in staffing, reviewing working papers, project management, schedules planning, monitoring client audit (hours, scope, status updates, expenses, billings including out of scope tasks), travel to U.S.A. for client engagements
- Specialize in oil and gas, renewable energy, construction, aerospace and manufacturing
- Recognized by Management exceeding in areas compared to peers, building key relationships, improving efficiencies, outstanding contribution (engagement essential), timely reviews for wrap-up, and addressing engagement relevant procedures

WILFRID LAURIER UNIVERSITY

January 2014 to April 2014

**Teaching Assistant**

- Taught 2 tutorials/labs for first year course BU121 – Functional Areas of the Organization, with over 20 students per lab
- Created individual lesson plans for both ninety minute weekly tutorials
- Held weekly office hours for any students having difficulty with the material
- Mark and judged various business related projects such as the New Venture Competition

FORESTERS

May to August 2011

**Case Manager**

- As summer student, vetted new and prior clients applications for new life insurance business, accurately recorded underwriting requirements into computer system, and detailed inconsistencies
- Provided policy contracts to agents and clients with check-sheet requirements
- Ensured all requisite documents submitted by client or agent, sent premium cheque to accounting, confirmed agent signatures, and settled new policy applications in system
- Prepared reference manual for and trained new employees, and prepared formal flowchart for new business processing

COUNTRYWIDE HOMES

August 2010 to March 2012

**Sales Assistant**

- Worked part-time under Site agent. Moved to high-end site 1 month with no supervision
- Prospective purchasers advised of model options and showed site homes to be built on
- Entered Agreement of Purchase and Sale information and related schedules into systems database for uploading into master system

## **ACTIVITIES HIGHLIGHTS**

**Ernst & Young:**

Knowledge Committee Chair for the Toronto Audit Group at Ernst & Young

- Leading a team of individuals to organize technical learning events

Assisting CPA-CA students writing the Common Final Exam “CFE” case-based exam

Mentor for new associates at Ernst & Young - transition from school to work

**Wilfrid Laurier University:**

Laurier Academic Case Competition (LACC) – Judge

DECA In-House Competition – Judge

Laurier Day Outstanding Student – Accounting Breakout Session

The Link – Laurier International Business Competition, Case Team

Tutoring for various math, business and economics courses

**Additional:**

Junior Achievement - Teaching Elementary School Students “Time Value of Money”

Certified National Life Guard

Taekwondo: First Degree Black Belt, Ontario Junior Lightweight Bronze Medallist